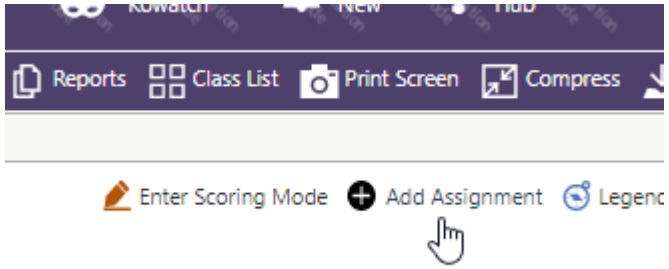
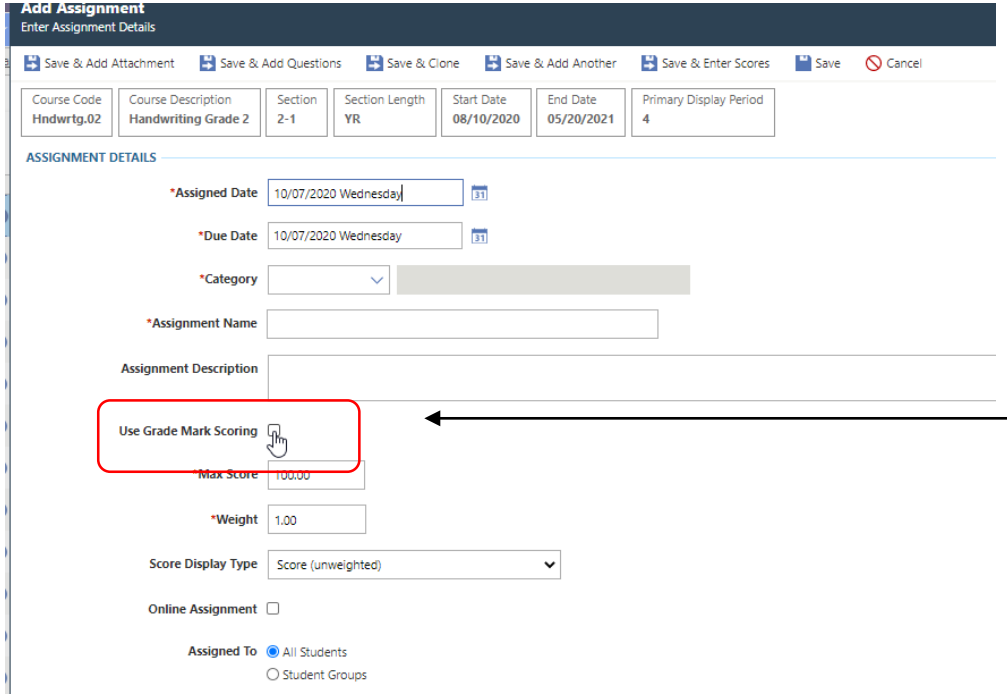
Handwriting – Grade 2



Open ***Handwriting***

Click on ***Add Assignment***



Assignment Date – required

Due Date – required

Category – required

Assignment Name – required

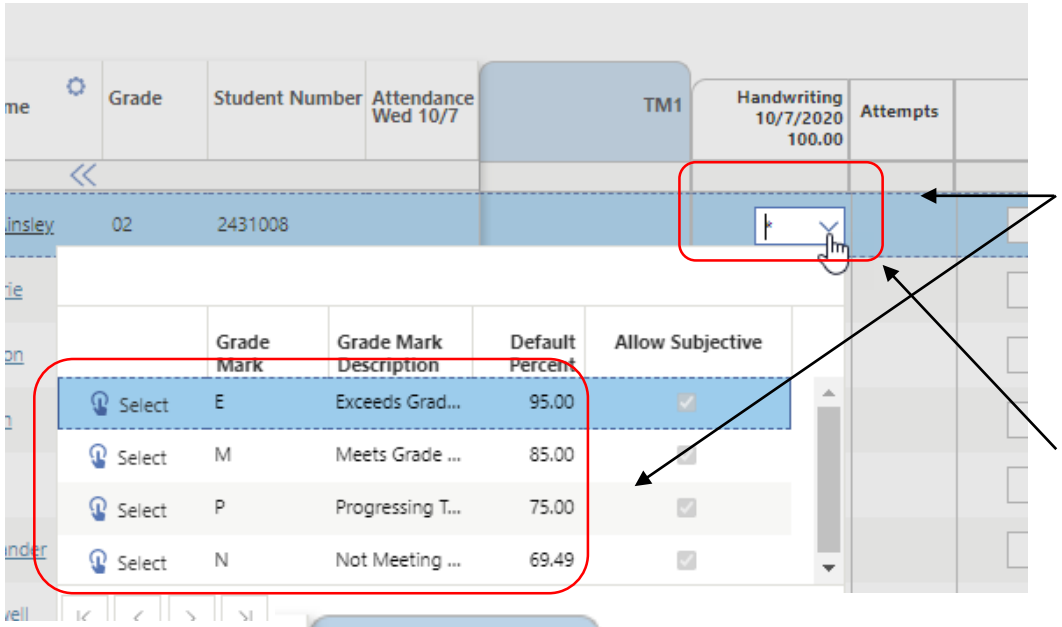
Use Grade Mark Scoring – CLICK IN THIS BOX

Max Score – required

Weight – required (recommended to leave “as is”

Click ***Save***

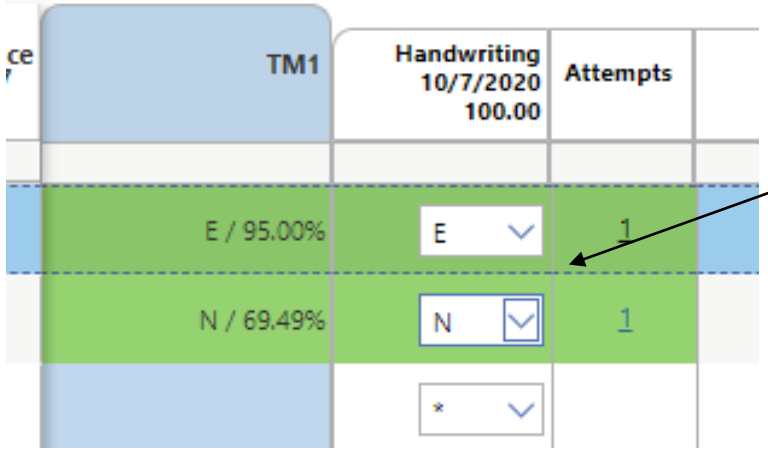
Handwriting – Grade 2



Click on ***Assignment name*** drop down menu, ***Select*** E,M,P,N

OR

Type letter grade ***(E,M,P,N)***



Letter grade is calculated after grade entered